

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, April 8, 2025, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85198617061?pwd=kTvqb0liKTuoc3zQjzfgCi1dvCXLLC.1>

Meeting ID: 851 9861 7061

Passcode: 135889

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Wineke, Michael

Lund, Kirk

Racanelli, Gino

Ganser, Steve

Abrahamsen, Pam

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the April 8, 2025, Agenda
5. Public Comment (*Members of the public who wish to address the Board on specific agenda items must register their request at this time.*)
6. Approval of March 11, 2025, Board Minutes
7. Communications
8. Review of the February 2025 Financial Statement
9. Discuss and Approve March 2025 Vouchers
10. Presentation on Child Abuse Prevention (CAP) Month Awareness Activities
11. Nominations and Election of Vice Chair of Human Services Board
12. Discussion and Possible Action on New 2025 Professional Service Contracts (*CCS Regional Service Array, Staff Psychiatrist, and Cleaning Services*)
13. Discussion and Possible Action on Kindness and Caring Action Award
14. Director's Report
15. Adjourn

Next Scheduled Meetings:

Tuesday, May 13, 2025, at 8:30 a.m.

Tuesday, June 10, 2025, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue at the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and the public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

March 11, 2025

Board Members Present in Person: Russell Kutz, Michael Wineke, Kirk Lund, Gino Racanelli, Steve Ganser, and Pamela Abrahamsen

Board Members Present via Zoom: Dick Jones

Others Present: Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford, and Interim County Administrator Michael Luckey

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum was established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Mr. Ruehlow certified that we are in compliance.

4. REVIEW OF MARCH 11, 2025, AGENDA

5. PUBLIC COMMENTS

Vice Chair, Russell Kutz, shared that this will be his last meeting, as he is moving to a different part of the city, which unfortunately places him outside of the district.

6. APPROVAL OF FEBRUARY 11, 2025, BOARD MINUTES

Mr. Wineke made a motion to approve February 11, 2025, board minutes.

Mr. Ganser seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Mr. Ruehlow reviewed a letter (attached) from Administrator John Elliot of the Department of Children and Families, recognizing the Human Services department for their successful efforts in completing and documenting caseworker contacts for children in out-of-home care. The letter commended Jefferson County as one of the highest-performing counties statewide, achieving an exceptional performance rate of 100% for FFY 2024.

Mr. Ruehlow also shared a poem (attached) that was received from a youth who had stayed at the Matz Center.

8. REVIEW OF THE FINAL 2024 FINANCIAL STATEMENT

Mr. Bellford reviewed the December financial statement (attached) and reported that we have a positive year-end fund balance of \$1,734,841. This balance includes our prepaid adjustments (purchases made in 2024 that we have to expense in 2025 of \$361,177), leaving \$1,373,664 of unreserved fund balance. Our carryover request was \$1,355,321, leaving approximately \$18,343 to lapse.

9. DISCUSS AND APPROVE FEBRUARY 2025 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$926,467.06 (attached).

Mr. Kutz made a motion to approve the February 2025 vouchers totaling \$926,467.06.

Mr. Lund seconded.

Motion passed unanimously.

10. DISCUSSION AND POSSIBLE ACTION ON NEW 2025 PROFESSIONAL SERVICE CONTRACTS (TEAM FACILITATING & COACHING AND CCS REGIONAL SERVICE ARRAY)

Mr. Ruehlow reported that we have three service providers. (attached)

Mr. Jones made the motion to approve the contract listed.

Mr. Ganser seconded.

Motion passed unanimously.

11. DIRECTOR'S REPORT

Mr. Ruehlow reported on the following items:

- Expressed gratitude to the Vice Chair for his years of service on the Human Services Board.
- Congratulated Michael Luckey on accepting the position of County Administrator.
- Reviewed the proposed Governor's Budget, highlighting key points.
- Provided an update on Medicaid, sharing the current number of children who receive Medicaid. Mr. Ruehlow also discussed the potential local impact if Medicaid funding were to be reduced.

16. ADJOURN

Mr. Racanelli made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 9:12 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, April 8, 2025, at 8:30 a.m.

Jefferson County Workforce Development Center
874 Collins Road, Room 103

Financial Statement Summary

February, 2025

We are projecting a positive year-end fund balance of \$883,058. This balance includes our carryover from 2024, including \$650,000 from our reserve carryover. This early in the year, most projected are still weighted toward the budget, and very volatile. Because most everything is weighted towards the budget, we are, at this point, \$233,058 favorable to the budget when the reserve is excluded.

Summary of Variances:

- CCS continues to be understaffed compared to the budget, so more services are contracted out. **We are projecting \$6,938,462 in total CCS expenses, compared to budgeted costs of \$7,320,643.** This includes \$4,246,653 in staffing (wages, salary, fringe, overhead, and MD costs) compared to a budget of \$5,583,393. However, our contract costs are projected to be \$2,615,508 compared to a budget of \$1,700,000. **Because of this, our revenue from MA is projected to be \$5,157,676, compared to a budget of \$5,899,019, while our WIMCR settlement is projected to be \$2,500,000 compared to a budget of \$2,100,000.**
- Hospitalizations and detox are driving a large unfavorable balance for mental health. **Hospital/Detox is projected to be under budget (favorable) by \$390,150 (Net basis):**

| | Budget | Actual | Projection |
|--------------|-------------|------------|-------------|
| Revenue | \$350,000 | \$54,859 | \$329,152 |
| Expenditures | \$1,210,000 | \$127,485 | \$799,002 |
| Net | \$(860,000) | \$(72,626) | \$(469,850) |

In 2023, our hospitalization net balance was (\$879,913). In 2024, our hospitalization net balance was (\$679,057). The January 2025 State Institute bill was \$26,864. The February 2024 State Institute bill was \$45,762.

- **The Nutrition Programs – Home Delivered Meals, Site Meals, and NSIP – are projected to have a combined \$61,680 net unfavorable balance.** We have preliminary contract numbers from GWAAR. We are hopeful we will be allowed to transfer between the Meals programs to cover costs. Additionally, the vendor costs increased in 2025. Although we did carryover to help offset some this in 2025, we are also anticipating increased participation and donations throughout the year.
- **CLTS revenue is projected to be under budget by \$496,080. CLTS expenses are projected to be under budget by \$438,040.** This is one area that is extremely hard to project at this point, and it will be very volatile for the next few months. We will continue to add staff and kids to this program. We added new positions as part of the 2025 budget, and they are vacant at this point. We also have to submit our 2024 reconciliation in April and are hopeful to receive additional administration revenue.

- **Salary expenses are projected to be under budget by \$1,975,788:** This is consistent with prior years and a result because of numerous vacant or unfilled positions. Most of this is because of CCS, CLTS, and CSP. As such, both billing revenue and staffing costs are below budgeted levels.
- **Children Alternate Care expenses are projected to be under budget by \$101,296.** This projection includes Shelter and Detention costs and excludes kinship care. Kinship is included in the alternate care summary (attached), and it will be fully funded by DCF. We did decrease our alternate care budget in 2025. As shown on the Alternate Care summary, we do have Group Home and RCC placements, which are typically much higher in cost.
- **CSP is projected to be unfavorable to the budget on a net basis of \$124,549.** Expenses are projected to be under budget by \$190,441, because of vacant positions. However, revenue is projected to under budget by \$314,990. This is because we haven't received payments for any 2025 CSP services, yet, so the revenue projection is based on 2024, which we know is low. We are hopeful that this increases throughout the year.
- **Income Maintenance Consortium revenue and costs are projected to be in-line with the budget.** Specifically, we are projecting that program to have a net favorable balance of \$89,049. Our positions are full, so we do not have a variance in salary or wages. We are projecting to receive enhanced funding in 2025 similar to what we have received in prior years.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$201,320. This is mostly because of CSP revenue and CCS and WIMCR uncertainty.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$388,747, because of reduced alternate care costs and vacant positions.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$64,188. These programs are right in-line with the budget currently.

AGING & ADRC DIVISION: Projected unfavorable balance of \$91,726, because of the nutrition and transportation costs.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$73,168.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
February 2025 - Financial Statements

SUMMARY

Federal/State Operating Revenues
County Funding for Operations (tax levy & transfer in)
Total Resources Available
Total Adjusted Expenditures
OPERATING SURPLUS (DEFICIT)
Balance Forward from 2023-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

| Y-T-D @ Ledgers | Adjust -ments | Y-T-D Projection | Prior Y-T-D Projection | Prorated Budget | Year End Projection | 2024 Budget | Year End Variance |
|--------------------|------------------|---------------------|---------------------------|--------------------|------------------------|----------------|----------------------|
| (704,180) | 3,874,562 | 3,170,383 | 25,418,625 | 4,701,524 | 26,743,837 | 28,209,147 | (1,465,310) |
| 1,579,523 | 0 | 1,579,523 | 9,918,063 | 1,594,326 | 9,477,140 | 9,565,954 | (88,814) |
| 875,344 | 3,874,562 | 4,749,906 | 35,336,688 | 6,295,850 | 36,220,977 | 37,775,101 | (1,554,124) |
| 5,619,368 | 491,884 | 6,111,253 | 35,158,207 | 6,433,423 | 36,693,240 | 39,130,422 | 2,437,182 |
| (4,744,025) | 3,382,678 | (1,361,347) | 178,481 | (137,573) | (472,263) | (1,355,321) | 883,058 |
| 1,355,321 | | 1,355,321 | 1,166,829 | | 1,355,321 | 1,355,321 | 0 |
| (3,388,704) | 3,382,678 | (6,026) | 1,345,310 | (137,573) | 883,058 | 0 | 883,058 |

REVENUES

STATE & FEDERAL FUNDING

| | | | | | | | | |
|--|----------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|----------------|
| MH & AODA Basic County Allocation | 0 | 325,669 | 325,669 | 1,970,651 | 325,669 | 1,954,014 | 1,954,014 | 0 |
| Children's Basic County Allocation | 0 | 230,373 | 230,373 | 1,382,238 | 228,490 | 1,382,238 | 1,370,942 | 11,296 |
| Children's L/T Support Waivers | 0 | 0 | 0 | 826,985 | 166,210 | 826,985 | 997,261 | (170,276) |
| Behavioral Health Programs | (1,908) | 42,402 | 40,494 | 1,757,774 | 152,026 | 1,787,147 | 912,156 | 874,990 |
| Community Options Program | 0 | 31,999 | 31,999 | 216,638 | 36,353 | 191,996 | 218,118 | (26,122) |
| Aging & Disability Res Center | 0 | 228,462 | 228,462 | 1,233,976 | 213,077 | 1,332,474 | 1,278,459 | 54,015 |
| Aging/Transportation Programs | 0 | 143,667 | 143,667 | 1,043,422 | 151,808 | 943,310 | 910,850 | 32,460 |
| Project YES! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Youth Aids | 0 | 129,521 | 129,521 | 725,000 | 123,936 | 777,127 | 743,616 | 33,511 |
| IV-E Legal and Legal Rep | 0 | 0 | 0 | 170,133 | 12,260 | 77,340 | 73,561 | 3,779 |
| Children & Families | 0 | 44,056 | 44,056 | 725,639 | 128,486 | 506,345 | 770,919 | (264,574) |
| I.M. & W-2 Programs | 0 | 279,294 | 279,294 | 1,750,602 | 294,280 | 1,815,098 | 1,765,682 | 49,417 |
| Client Assistance Payments | 0 | 34,700 | 34,700 | 223,566 | 40,000 | 208,199 | 240,000 | (31,801) |
| Early Intervention | 0 | 31,547 | 31,547 | 189,284 | 31,070 | 189,284 | 186,418 | 2,866 |
| Total State & Federal Funding | (1,908) | 1,521,690 | 1,519,782 | 12,215,909 | 1,903,666 | 11,991,556 | 11,421,995 | 566,696 |

COLLECTIONS & OTHER REVENUE

| | | | | | | | | |
|--------------------------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|--------------------|
| Provided Services | (818,654) | 2,331,865 | 1,513,211 | 10,156,075 | 2,233,768 | 11,820,438 | 13,402,606 | (1,582,169) |
| Child Alternate Care | 7,382 | 11,045 | 18,427 | 114,072 | 20,337 | 110,563 | 122,023 | (11,461) |
| Adult Alternate Care | 5,716 | 0 | 5,716 | 102,961 | 21,831 | 100,331 | 130,985 | (30,653) |
| Children's L/T Support | 6,810 | 0 | 6,810 | 1,840,384 | 360,977 | 1,840,056 | 2,165,860 | (325,804) |
| 1915i Program | 0 | 12,000 | 12,000 | 393,298 | 53,667 | 322,000 | 322,000 | 0 |
| Donations | 19,829 | 0 | 19,829 | 128,630 | 21,143 | 113,129 | 126,855 | (13,726) |
| Cost Reimbursements | 23,561 | (2,038) | 21,522 | 147,451 | 23,890 | 127,250 | 143,338 | (16,088) |
| Other Revenues | 53,086 | 0 | 53,086 | 319,845 | 62,247 | 318,514 | 373,484 | (54,970) |
| Total Collections & Other | (702,272) | 2,352,872 | 1,650,600 | 13,202,716 | 2,797,859 | 14,752,281 | 16,787,152 | (2,034,871) |

TOTAL REVENUES

| | | | | | | | |
|------------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|--------------------|
| (704,180) | 3,874,562 | 3,170,383 | 25,418,625 | 4,701,524 | 26,743,837 | 28,209,147 | (1,468,176) |
|------------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|--------------------|

EXPENDITURES

| | Y-T-D @ Ledgers | Adjust -ments | Y-T-D Projection | Prior Y-T-D Projection | Prorated Budget | Year End Projection | 2024 Budget | Year End Variance |
|-------------------------------|--------------------|------------------|---------------------|---------------------------|--------------------|------------------------|-------------------|----------------------|
| <u>WAGES</u> | | | | | | | | |
| Behavioral Health | 488,464 | 35,000 | 523,464 | 3,251,295 | 550,100 | 3,140,782 | 3,391,471 | (250,690) |
| Children's & Families | 372,062 | 20,000 | 392,062 | 2,347,055 | 392,124 | 2,352,369 | 2,593,021 | (240,652) |
| Community Support | 192,781 | 0 | 192,781 | 1,197,453 | 225,442 | 1,156,684 | 1,352,654 | (195,970) |
| Comp Comm Services | 434,729 | 0 | 434,729 | 2,561,297 | 569,226 | 2,608,374 | 3,483,571 | (875,197) |
| Economic Support | 230,423 | 0 | 230,423 | 1,395,706 | 248,249 | 1,382,537 | 1,489,494 | (106,957) |
| Aging & Disability Res Center | 112,565 | 0 | 112,565 | 685,616 | 118,562 | 675,389 | 711,370 | (35,981) |
| Aging/Transportation Programs | 116,600 | 0 | 116,600 | 727,612 | 113,789 | 699,601 | 682,733 | 16,868 |
| Childrens L/T Support | 233,691 | 0 | 233,691 | 1,315,361 | 279,689 | 1,401,666 | 1,678,133 | (276,467) |
| Early Intervention | 64,476 | 0 | 64,476 | 381,198 | 68,230 | 386,855 | 409,380 | (22,525) |
| Management/Overhead | 263,865 | 0 | 263,865 | 1,380,035 | 265,438 | 1,583,188 | 1,592,628 | (9,440) |
| Lueder Haus | 58,226 | 0 | 58,226 | 377,079 | 58,582 | 349,358 | 351,490 | (2,132) |
| Safe & Stable Families | 19,029 | 0 | 19,029 | 103,619 | 15,137 | 114,177 | 90,822 | 23,354 |
| Supported Emplmtn | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Wages | 2,586,910 | 55,000 | 2,641,910 | 15,723,327 | 2,904,569 | 15,850,980 | 17,826,768 | (1,975,788) |
| <u>FRINGE BENEFITS</u> | | | | | | | | |
| Social Security | 186,372 | 0 | 186,372 | 1,133,214 | 216,220 | 1,118,232 | 1,297,319 | (179,087) |
| Retirement | 173,747 | 0 | 173,747 | 1,040,192 | 205,488 | 1,042,483 | 1,232,931 | (190,448) |
| Health Insurance | 495,317 | 0 | 495,317 | 2,983,956 | 572,350 | 2,971,903 | 3,434,102 | (462,198) |
| Other Fringe Benefits | 9,646 | 0 | 9,646 | 71,417 | 41,749 | 57,114 | 329,918 | (272,804) |
| Total Fringe Benefits | 865,082 | 0 | 865,082 | 5,228,780 | 1,035,808 | 5,189,732 | 6,294,269 | (1,104,537) |
| <u>OPERATING COSTS</u> | | | | | | | | |
| Staff Training | 27,645 | 0 | 27,645 | 99,395 | 13,900 | 165,073 | 91,950 | 73,123 |
| Space Costs | 103,274 | 0 | 103,274 | 2,423,691 | 69,421 | 600,296 | 416,526 | 183,771 |
| Supplies & Services | 553,103 | 50,684 | 603,787 | 2,475,087 | 439,582 | 2,904,594 | 2,641,242 | 263,351 |
| Program Expenses | 174,899 | 290,000 | 464,899 | 2,155,466 | 300,941 | 2,703,007 | 1,805,644 | 897,363 |
| Employee Travel | 11,809 | 0 | 11,809 | 143,056 | 23,969 | 69,356 | 151,317 | (81,961) |
| Staff Psychiatrists & Nurse | 102,860 | 0 | 102,860 | 464,010 | 74,764 | 617,160 | 448,585 | 168,575 |
| Birth to 3 Program Costs | 22,782 | 0 | 22,782 | 294,838 | 56,034 | 136,694 | 336,203 | (199,509) |
| Busy Bees Preschool | 0 | 0 | 0 | 499 | 0 | 0 | 0 | 0 |
| Other Operating Costs | 6,607 | 0 | 6,607 | 31,836 | 822 | 37,828 | 4,930 | 32,898 |
| Year End Allocations | (32,956) | (45,535) | (78,491) | (387,784) | (64,236) | (86,413) | (360,108) | 273,695 |
| Capital Outlay | 8,198 | 0 | 8,198 | 137,248 | 109,261 | 584,598 | 655,564 | (70,966) |
| Total Operating Costs | 978,222 | 295,149 | 1,273,371 | 7,837,343 | 1,024,458 | 7,732,192 | 6,191,853 | 1,540,340 |
| <u>BOARD MEMBERS</u> | | | | | | | | |
| Per Diems | 715 | 0 | 715 | 4,095 | 775 | 4,290 | 4,648 | (358) |
| Travel | 0 | 0 | 0 | 382 | 64 | 0 | 382 | (382) |
| Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Board Members | 715 | 0 | 715 | 4,477 | 838 | 4,290 | 5,030 | (740) |

| | Y-T-D @ Ledgers | Adjust -ments | Y-T-D Projection | Prior Y-T-D Projection | Prorated Budget | Year End Projection | 2024 Budget | Year End Variance |
|--|--------------------|------------------|---------------------|---------------------------|--------------------|------------------------|------------------|----------------------|
| <u>CLIENT ASSISTANCE</u> | | | | | | | | |
| Donation Expenses | 1,473 | 0 | 1,473 | 10,199 | 9,079 | 8,836 | 54,475 | (45,639) |
| Kinship & Other Client Assistance | 27,829 | 0 | 27,829 | 180,681 | 33,450 | 166,976 | 200,700 | (33,724) |
| Total Client Assistance | 29,302 | 0 | 29,302 | 190,880 | 42,529 | 175,811 | 255,175 | (79,363) |
| <u>MEDICAL ASSISTANCE WAIVERS</u> | | | | | | | | |
| Childrens LTS | 33,020 | 0 | 33,020 | 313,755 | 60,578 | 198,117 | 363,470 | (165,353) |
| Total Medical Assistance Waivers | 33,020 | 0 | 33,020 | 313,755 | 60,578 | 198,117 | 363,470 | (165,353) |
| <u>COMMUNITY CARE</u> | | | | | | | | |
| Supportive Home Care | 6,781 | 0 | 6,781 | 67,834 | 8,103 | 40,684 | 54,617 | (13,933) |
| Guardianship Services | 4,545 | 0 | 4,545 | 48,661 | 8,650 | 27,267 | 51,899 | (24,632) |
| People Ag. Domestic Abuse | 5,000 | 0 | 5,000 | 28,000 | 5,000 | 30,000 | 30,000 | 0 |
| Transportation Services | 10,467 | 0 | 10,467 | 50,633 | 10,000 | 61,899 | 60,000 | 1,899 |
| Other Community Care | 134,515 | 31,870 | 166,385 | 804,591 | 85,662 | 998,312 | 513,969 | 484,343 |
| Elderly Nutrition - Congregate | 9,806 | 0 | 9,806 | 33,102 | 8,106 | 58,834 | 48,639 | 10,195 |
| Elderly Nutrition - Home Delivered | 59,780 | 0 | 59,780 | 238,781 | 52,359 | 358,678 | 314,154 | 44,524 |
| Elderly Nutrition - Other Costs | 357 | 0 | 357 | 3,154 | 700 | 2,139 | 4,200 | (2,061) |
| Total Community Care | 231,249 | 31,870 | 263,119 | 1,274,755 | 178,580 | 1,577,813 | 1,077,478 | 500,335 |
| <u>CHILD ALTERNATE CARE</u> | | | | | | | | |
| Foster Care & Treatment Foster | 48,399 | 0 | 48,399 | 328,014 | 61,667 | 290,395 | 370,000 | (79,605) |
| Group Home & Placing Agency | 49,881 | 0 | 49,881 | 188,162 | 20,833 | 239,881 | 125,000 | 114,881 |
| Child Caring Institutions | 32,527 | 0 | 32,527 | 126,079 | 54,167 | 195,160 | 325,000 | (129,840) |
| Detention Centers | 0 | 0 | 0 | 2,925 | 4,167 | 0 | 25,000 | (25,000) |
| Correctional Facilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Shelter & Other Care | 18,998 | 0 | 18,998 | 160,802 | 15,953 | 113,988 | 95,720 | 18,268 |
| Total Child Alternate Care | 149,805 | 0 | 149,805 | 805,982 | 156,787 | 839,424 | 940,720 | (101,296) |
| <u>HOSPITALS</u> | | | | | | | | |
| Detoxification Services | 0 | 682 | 682 | 14,484 | 5,833 | 4,092 | 35,000 | (30,908) |
| Mental Health Institutes | 127,485 | 5,000 | 132,485 | 941,789 | 195,833 | 794,910 | 1,175,000 | (380,090) |
| Other Inpatient Care | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Hospitals | 127,485 | 5,682 | 133,167 | 956,273 | 201,667 | 799,002 | 1,210,000 | (410,998) |
| <u>HS RESERVE FUND</u> | | | | | | | | |
| Operating Reserve | 0 | 0 | 0 | 0 | 108,333 | 0 | 650,000 | (650,000) |

OTHER CONTRACTED
 Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission
Total Other Contracted

| Y-T-D @ Ledgers | Adjust -ments | Y-T-D Projection | Prior Y-T-D Projection | Prorated Budget | Year End Projection | 2024 Budget | Year End Variance |
|--------------------|------------------|---------------------|---------------------------|--------------------|------------------------|-------------------|----------------------|
| 20,976 | 0 | 20,976 | 202,925 | 43,273 | 125,854 | 259,640 | (133,786) |
| 0 | 104,183 | 104,183 | 625,097 | 104,183 | 625,099 | 625,097 | 2 |
| 33,451 | 0 | 33,451 | 369,643 | 68,400 | 223,451 | 410,400 | (186,949) |
| 38,566 | 0 | 38,566 | 461,638 | 37,283 | 231,396 | 223,695 | 7,701 |
| 0 | 0 | 0 | 6,546 | 167 | 0 | 1,000 | (1,000) |
| 35,714 | 0 | 35,714 | 220,707 | 36,564 | 191,724 | 219,386 | (27,662) |
| 488,873 | 0 | 488,873 | 936,078 | 429,127 | 2,928,352 | 2,574,762 | 353,590 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 280 | 0 | 1,679 | (1,679) |
| 617,580 | 104,183 | 721,763 | 2,822,635 | 719,277 | 4,325,878 | 4,315,660 | 10,218 |
| | | | | | | | |
| 5,619,368 | 491,884 | 6,111,253 | 35,158,207 | 6,433,423 | 36,693,240 | 39,130,422 | (2,437,182) |

TOTAL EXPENDITURES

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on FEBRUARY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

| | | Annual Projection | | | Budget | | | |
|------------------------|-------------------------------|-------------------|-------------------|------------------|-------------------|-------------------|------------------|------------------|
| Program | | Revenue | Expenditure | Tax Levy | Revenue | Expenditure | Tax Levy | Variance |
| Behavior Health | | | | | | | | |
| 65000 | BASIC ALLOCATION | 4,409,407 | 6,015,709 | 1,606,302 | 4,580,838 | 6,147,340 | 1,566,502 | (39,800) |
| 65003 | LUEDER HAUS | 163,884 | 662,102 | 498,219 | 157,000 | 668,903 | 511,903 | 13,685 |
| 65004 | UWW QTT | 2,121 | 2,121 | 0 | 0 | 0 | 0 | 0 |
| 65007 | EMERGENCY MENTAL HEALTH | 106,269 | 1,415,146 | 1,308,877 | 100,000 | 1,364,947 | 1,264,947 | (43,930) |
| 63007 | YCSF - CAA | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 63008 | YCSF - PR | 2,372,516 | 2,547,032 | 174,516 | 2,108,363 | 2,108,363 | 0 | (174,516) |
| 65010 | HOPE (MHBG SUPPL) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65011 | MENTAL HEALTH BLOCK | 11,502 | 11,502 | 0 | 26,128 | 26,128 | 0 | 0 |
| 65025 | COMMUNITY SUPPORT PROGRAM | 659,510 | 2,098,529 | 1,439,019 | 974,500 | 2,288,970 | 1,314,470 | (124,549) |
| 65027 | COMP COMM SERVICE | 7,648,818 | 6,938,462 | (710,356) | 7,999,019 | 7,320,643 | (678,376) | 31,980 |
| 63027 | FAMILY CENTERED THERAPY | 0 | 113,115 | 113,115 | 0 | 113,933 | 113,933 | 818 |
| 65030 | ROOM AND BOARD FOR OUD | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65031 | AODA BLOCK GRANT | 109,299 | 109,299 | (0) | 109,299 | 109,299 | 0 | 0 |
| 65035 | AODA BLOCK GRANT SUPPLEMENTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65032 | OPIOID GRANT | 108,277 | 107,474 | (803) | 175,282 | 168,158 | (7,124) | (6,321) |
| 65037 | TAD GRANT | 0 | 1 | 1 | 0 | 0 | 0 | (1) |
| 65038 | OPIOID SETTLEMENT | 107,881 | 103,529 | (4,352) | 212,365 | 194,152 | (18,213) | (13,861) |
| 65043 | COMMUNITY MENTAL HEALTH | 97,609 | 0 | (97,609) | 97,609 | 0 | (97,609) | 0 |
| 65044 | CCISY CRISIS GRANT | 0 | 0 | 0 | 1,000 | 1,000 | 0 | 0 |
| 65063 | 1915i PROGRAM (CRS) | 322,000 | 268,941 | (53,059) | 322,000 | 410,400 | 88,400 | 141,459 |
| 65158 | ELDER ABUSE | 24,998 | 204,561 | 179,563 | 25,025 | 201,218 | 176,193 | (3,371) |
| 65077 | ADULT PROTECTIVE SERVICES | 68,373 | 80,865 | 12,492 | 74,409 | 91,498 | 17,089 | 4,597 |
| 65162 | APS SUPPLEMENT COVID-19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65034 | WATERTOWN FOUNDATION TIC | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 66000 | DONATIONS | 5,999 | 3,415 | (2,584) | 0 | 9,907 | 9,907 | 12,491 |
| Total | Behavioral Health | 16,218,462 | 20,681,804 | 4,463,342 | 16,962,837 | 21,224,860 | 4,262,022 | (201,320) |

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on FEBRUARY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

| Program | | Annual Projection | | Tax Levy | Budget | | Tax Levy | Variance |
|--------------------------------|---------------------------------|-------------------|-------------------|------------------|------------------|-------------------|------------------|----------------|
| | | Revenue | Expenditure | | Revenue | Expenditure | | |
| Children & Families | | | | | | | | |
| 65001 | CHILDREN'S BASIC ALLOCATION | 1,620,640 | 2,621,311 | 1,000,671 | 1,603,685 | 2,483,723 | 880,038 | (120,633) |
| 65002 | KINSHIP CARE | 148,199 | 148,199 | 0 | 180,000 | 180,000 | 0 | 0 |
| 65005 | YOUTH AIDS | 674,330 | 890,254 | 215,924 | 681,433 | 1,228,391 | 546,959 | 331,035 |
| 65006 | YOUTH AIDS - STATE CHARGES | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 63105 | DOJ: DIVERSIONARY PROGRAMMING | 21,206 | 21,206 | 0 | 0 | 0 | 0 | 0 |
| 63109 | YOUTH JUSTICE INNOVATION | 84,437 | 84,437 | 0 | 75,000 | 75,000 | 0 | 0 |
| 60683 | CITIZEN'S REVIEW PANEL | 3,198 | 3,198 | 0 | 10,000 | 10,000 | 0 | 0 |
| 63612 | IN HOME SAFETY SERVICES | 140,320 | 155,721 | 15,401 | 335,756 | 372,606 | 36,851 | 21,450 |
| 63112 | PARENTS SUPPORTING PARENTS | 190,885 | 349,409 | 158,524 | 256,813 | 399,526 | 142,713 | (15,810) |
| 63113 | RELATIVE CAREGIVER SUPPORT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 63114 | FAMILY FIRST | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65009 | YA EARLY & INTENSIVE INT | 50,034 | 140,400 | 90,366 | 52,446 | 240,071 | 187,625 | 97,258 |
| 65121 | CHILDREN'S COP | 191,996 | 191,996 | 0 | 218,118 | 218,118 | 0 | 0 |
| 65020 | DOMESTIC ABUSE | 0 | 30,000 | 30,000 | 0 | 30,000 | 30,000 | 0 |
| 65021 | SAFE & STABLE FAMILIES | 71,447 | 204,306 | 132,858 | 71,447 | 162,430 | 90,983 | (41,876) |
| 65036 | WISACWIS - IT | 7,759 | 16,131 | 8,373 | 0 | 9,676 | 9,676 | 1,304 |
| 65041 | WISACWIS - CW | 0 | 1,304 | 1,304 | 0 | 0 | 0 | (1,304) |
| 65040 | CHILDRENS LTS WAIV-DD | 2,667,041 | 2,713,116 | 46,075 | 3,163,121 | 3,151,156 | (11,965) | (58,040) |
| 65067 | COMMUNITY RESPONSE GRANT | 0 | 166,067 | 166,067 | 0 | 167,423 | 167,423 | 1,356 |
| 63111 | FOSTER PARENT RETENTION | 1,112 | 1,112 | 0 | 15,250 | 15,250 | 0 | 0 |
| 65068 | FOSTER PARENT TRAINING | 1,496 | 4,044 | 2,548 | 2,794 | 6,986 | 4,191 | 1,643 |
| 65060 | IV-E CHIPS LEGAL | 24,752 | 103,134 | 78,382 | 29,561 | 113,695 | 84,134 | 5,752 |
| 65070 | IV-E TPR | 52,587 | 128,261 | 75,674 | 44,000 | 110,000 | 66,000 | (9,674) |
| 65069 | LEGAL REP: TPR | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65079 | LEGAL REP: CHIPS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65080 | YOUTH DELINQUENCY INTAKE | 0 | 937,684 | 937,684 | 0 | 980,923 | 980,923 | 43,239 |
| 63301 | WILEARN | 0 | 105,729 | 105,729 | 0 | 0 | 0 | (105,729) |
| 65175 | EARLY INTERVENTION (BIRTH TO 3) | 227,349 | 820,231 | 592,882 | 228,661 | 1,012,373 | 783,712 | 190,830 |
| 63188 | CHILD CARE COUNTS | 0 | 0 | 0 | 12,000 | 12,000 | 0 | 0 |
| 65105 | KINSHIP ASSESSMENTS | 4,202 | 4,202 | 0 | 8,977 | 8,977 | 0 | 0 |
| 65120 | COORDINATED SERVICE TEAM | 60,000 | 128,313 | 68,313 | 60,000 | 124,343 | 64,343 | (3,970) |
| 63120 | CST SUPPLEMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65188 | BUSY BEES PRESCHOOL | 0 | 867 | 867 | 0 | 0 | 0 | (867) |
| 65189 | INCREDIBLE YEARS | 0 | 60,696 | 60,696 | 1,200 | 73,295 | 72,095 | 11,399 |
| 66000 | DONATIONS | 5,353 | 5,421 | 68 | 0 | 41,452 | 41,452 | 41,385 |
| Total | Children & Families | 6,248,345 | 10,036,751 | 3,788,406 | 7,050,262 | 11,227,415 | 4,177,153 | 388,747 |

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on FEBRUARY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

| | Program | Annual Projection | | Tax Levy | Budget | | | Variance |
|---------------------------|---|-------------------|-------------|-----------|-----------|-------------|-----------|----------|
| | | Revenue | Expenditure | | Revenue | Expenditure | Tax Levy | |
| Economic Support Division | | | | | | | | |
| | 65051 INCOME MAINTENANCE | 1,676,852 | 2,309,766 | 632,913 | 1,600,716 | 2,322,679 | 721,962 | 89,049 |
| | 65053 CHILD DAY CARE ADMIN | 134,044 | 7,304 | (126,740) | 149,506 | 5,738 | (143,768) | (17,028) |
| | 65071 CHILDREN FIRST | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 65073 FSET | 0 | 0 | 0 | 6,483 | 0 | (6,483) | (6,483) |
| | 65100 CLIENT ASSISTANCE | 4,200 | 0 | (4,200) | 5,550 | 0 | (5,550) | (1,350) |
| Total | Economic Support Division | 1,815,097 | 2,317,069 | 501,973 | 1,762,255 | 2,328,416 | 566,161 | 64,188 |
| Aging Division & ADRC | | | | | | | | |
| | 65012 ALZHEIMERS FAM SUPP | 17,655 | 17,655 | 0 | 25,617 | 25,617 | 0 | 0 |
| | 65046 ADRC - DBS | 0 | 236,137 | 236,137 | 0 | 234,942 | 234,942 | (1,195) |
| | 65049 ADRC - Rebranding | 7,660 | 7,660 | 0 | 0 | 0 | 0 | (0) |
| | 65048 AGING/DISABIL RESOURCE | 1,324,814 | 1,016,991 | (307,823) | 1,278,459 | 995,617 | (282,842) | 24,980 |
| | 65075 GUARDIANSHIP PROGRAM | 0 | 26,490 | 26,490 | 0 | 25,000 | 25,000 | (1,490) |
| | 65076 STATE BENEFIT SERVICES | 44,920 | 112,620 | 67,700 | 40,737 | 112,161 | 71,424 | 3,724 |
| | 65078 NSIP | 16,483 | 40,632 | 24,149 | 22,072 | 22,072 | 0 | (24,149) |
| | 65151 TRANSPORTATION | 287,499 | 481,593 | 194,094 | 316,153 | 417,977 | 101,824 | (92,270) |
| | 65152 IN-HOME SERVICE III-D | 867 | 963 | 96 | 3,150 | 3,500 | 350 | 254 |
| | 65154 SITE MEALS | 110,146 | 150,020 | 39,874 | 114,262 | 135,924 | 21,662 | (18,212) |
| | 65155 DELIVERED MEALS | 247,205 | 540,226 | 293,021 | 255,945 | 497,511 | 241,567 | (51,454) |
| | 65157 SENIOR COMMUNITY SERVICES | 7,986 | 0 | (7,986) | 7,986 | 7,986 | 0 | 7,986 |
| | 65159 III-B SUPPORTIVE SERVICE | 130,592 | 126,188 | (4,404) | 54,833 | 96,429 | 41,596 | 46,000 |
| | 65163 TITLE III-E (FAMLY CAREGIVER SUPPORT) | 44,604 | 74,329 | 29,725 | 38,250 | 51,000 | 12,750 | (16,975) |
| | 65195 VEHICLE ESCROW ACCOUNT | 0 | 20,000 | 20,000 | 66,174 | 90,966 | 24,792 | 4,792 |
| | 63010 MOBILITY MANAGER | 90,203 | 136,078 | 45,875 | 70,322 | 139,365 | 69,043 | 23,168 |
| | 66000 DONATIONS | - | - | 0 | 0 | 3,116 | 3,116 | 3,116 |
| Total | Aging & ADRC Center | 2,330,634 | 2,987,582 | 656,948 | 2,293,960 | 2,859,183 | 565,223 | (91,726) |

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on FEBRUARY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

| Program | | Annual Projection | | Tax Levy | Budget | | | Variance |
|----------------------------------|----------------------------------|-------------------|-------------|--------------|------------|-------------|--------------|----------|
| | | Revenue | Expenditure | | Revenue | Expenditure | Tax Levy | |
| Administrative Services Division | | | | | | | | |
| 65187 | UNFUNDED SERVICES | 0 | 48,411 | 48,411 | 8,622 | 48,926 | 40,304 | (8,107) |
| 63101 | COUNTY OWNED HOUSING | 22,650 | 15,986 | (6,664) | 10,000 | 17,000 | 7,000 | 13,664 |
| 65190 | MANAGEMENT | 0 | (0) | (0) | 0 | 0 | 0 | 0 |
| 65200 | OVERHEAD AND TAX LEVY | 9,585,789 | 41,038 | (9,544,751) | 9,672,164 | 195,024 | (9,477,140) | 67,611 |
| 65210 | CAPITAL OUTLAY | 0 | 564,598 | 564,598 | 0 | 564,598 | 564,598 | 0 |
| | Balance Sheet Non Lapsing Funds | 1,355,321 | 0 | (1,355,321) | 1,355,321 | 0 | (1,355,321) | 0 |
| Total | Administrative Services Division | 10,963,760 | 670,033 | (10,293,727) | 11,046,107 | 825,548 | (10,220,559) | 73,168 |
| Human Services Reserve Fund | | | | | | | | |
| 63001 | Operating Reserve | 0 | 0 | 0 | 0 | 650,000 | 650,000 | 650,000 |
| | Reserve Fund | 0 | 0 | 0 | 0 | 650,000 | 650,000 | 650,000 |
| GRAND Total | | 37,576,298 | 36,693,240 | (883,058) | 39,115,422 | 39,115,422 | (0) | 883,058 |

Note: Variance includes Non-Lapsing from Balance Sheet

Detox/AODA CBRF
Jefferson County - HSD

| Detox Facility | Clients * | Comments | Billed YTD ** | Days ** |
|----------------------------|-----------|------------------------------------|-----------------|------------|
| Arbor House | 0 | February 2024 | \$0 | 0 |
| Blandine House | 1 | February 2024 | \$275 | 5 |
| Catholic Charities | 1 | February 2024 | \$120 | 1 |
| Core Treatment Services | 1 | February 2024 | \$2,340 | 36 |
| Dane County Care Center | 0 | February 2024 | \$0 | 0 |
| Denoon | 0 | February 2024 | \$0 | 0 |
| Friends of Women | 2 | February 2024 | \$973 | 15 |
| Lutheran Social Services | 1 | February 2024 | \$506 | 9 |
| Mahala's Hope | 0 | February 2024 | \$0 | 0 |
| Mooring House | 1 | February 2024 | \$2,160 | 24 |
| Nova House | 1 | February 2024 | \$783 | 15 |
| Oxford House | 0 | February 2024 | \$0 | 0 |
| Pathways | 1 | February 2024 | \$2,660 | 28 |
| Tellurian Community | 1 | February 2024 | \$682 | 1 |
| WisHope | 0 | February 2024 | \$0 | 0 |
| All - February 2025 | 10 | 2025 total through February | \$10,499 | 134 |
| | | | | |
| All - February 2024 | 9 | 2024 total through February | \$13,683 | 245 |

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

[illegible]

Children - Alternate Care Costs

| Type of Placement | # of Children | # of Days | Cost | Cost per Day | Cost Per Child |
|----------------------------|---|--|--------------------|--------------|----------------|
| January-25 | | | | | |
| Foster Care | 34 | 1,019 | \$28,989 | \$28 | \$853 |
| Group Home | 2 | 50 | \$22,010 | \$440 | \$11,005 |
| Kinship Care | 33 | 1,010 | \$12,218 | \$12 | \$370 |
| Subsidized Guardianship | 15 | 465 | \$9,499 | \$20 | \$633 |
| RCC's | 1 | 31 | \$17,090 | \$551 | \$17,090 |
| RCC's - Out of State | 0 | 0 | \$0 | \$0 | \$0 |
| Total January 2025 | 85 | 2575 | \$ 89,806 | \$35 | \$1,057 |
| | 2025 YTD Avg. per Month | | \$89,806 | | |
| | 2024 YTD Avg. per Month (thru January 2024) | | \$84,692 | | |
| February-25 | | | | | |
| Foster Care | 33 | 918 | \$31,831 | \$35 | \$965 |
| Group Home | 2 | 56 | \$27,871 | \$498 | \$13,936 |
| Kinship Care | 35 | 932 | \$12,482 | \$13 | \$357 |
| Subsidized Guardianship | 15 | 420 | \$9,499 | \$23 | \$633 |
| RCC's | 1 | 28 | \$15,436 | \$551 | \$15,436 |
| RCC's - Out of State | 0 | 0 | \$0 | \$0 | \$0 |
| Total February 2025 | 86 | 2354 | \$97,120 | \$41 | \$1,129 |
| | 2025 YTD Avg. per Month | | \$93,463 | | |
| | 2024 YTD Avg. per Month (thru February 2024) | | \$84,182 | | |
| | | | | | |
| | | | | | |
| | | Projected 2025 Cost | \$1,121,553 | | |
| | | 2025 Budget | \$1,015,720 | | |
| | | (includes kinship not detention/shelter) | | | |

[illegible]

KINDNESS AND CARING IN ACTION AWARD

NOMINATION FORM

Thank you for taking the time to recognize a Jefferson County Human Services employee who has gone above and beyond to show kindness, caring and compassion to the people of Jefferson County.

Nominations are accepted year-round, and nominations received after **APRIL 1, 2025**, will be considered next year, so the Human Services Board has time to fully consider nominations.

If you need more space, please feel free to attach a separate piece of paper.

ABOUT YOU (THE NOMINATOR)

Name* ReBecca Schmidt Date* 04/01/2025

Email* rschmidt@jeffersoncountyiwi.gov Phone* 920-253-5145

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Emma Borck

Email* EmmaB@jeffersoncountyiwi.gov Phone* 920-674-1945

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

Emma Borck is an Elder Benefit Specialist in the ADRC. Elder Benefit Specialists are advocates who are trained, and work closely with attorneys specializing in elder law, to help older people who are experiencing problems with public or private benefit programs. Recently Emma had an elderly lady reach out to her for help. This client was elderly, alone, and homeless and had been off and on for over a year. She had applied for SSDI, (Social Security Disability Insurance), in April of 2023 on her own. This process is painstakingly long and requires extensive documentation, paperwork, and appointments. Due to this client's frequent homelessness and not having a phone to assist with gathering information, making appointments and coordinating transportation, the process was even more challenging. In July of 2024 she reached out the ADRC for help, and met with Emma. Together, Emma and her client worked tirelessly to figure out what needed to be done to assist this client with getting the benefits she qualified for and desperately needed. The client's original application was filed in the state of New York, so Emma had to work closely with the New York Social Security office to try to assist her client. Eventually Emma was able to find out that the clients application was pending, due to needing to complete several medical appointments and gather additional documentation. She had multiple appointments scheduled such as a mental

status exam and a physical exam. Due to transportation issues and phone issues, she scheduled and missed and rescheduled several times. Emma assisted the client with coordinating the appointments she needed, sharing resources for phone programs and transportation, assisted with gathering documentation, and spent many hours encouraging her client. This was a long and complicated process, but Emma never gave up. Emma's client eventually made it to all the requested appointments and provided all the documentation needed, and she was approved for SSDI. Emma made sure that the client received backpay for the many months between her first application and getting all her needed paperwork in. The result of Emma's efforts.... Her client was paid \$29,810 in back pay and qualified for benefits for the remainder of her life. This was LIFE CHANGING for this client! She is no longer homeless and now will have the resources she is intitled to, so that she can live independently and take care of herself going forward.

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That is someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Brittany Nelson (Benefits Specialist Supervising Attorney)

Email* Brittany.nelson@gwaar.org

Phone* [1-608-669-2883](tel:1-608-669-2883)

KINDNESS AND CARING IN ACTION AWARD

NOMINATION FORM

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Nominations are accepted year-round, and nominations received after APRIL 1, 2025, will be considered next year, so the Human Services Board has time to fully consider nominations.

If you need more space, please feel free to attach a separate piece of paper.

ABOUT YOU (THE NOMINATOR)

Name* Lori Brummond Date* 3/31/2025

Email* LoriB@jeffersoncountywi.gov Phone* 920-723-4806

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Kenny Strege

Email* KennyS@jeffersoncountywi.gov Phone* 920-723-1242 w / 920-728-1242 h

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

Kenny has caused me to grow more than I ever thought was possible. Where to start? First of all, he continuously spoke about his involvement in the Homeless Coalition of Fort Atkinson and relentlessly persuading me to become a board member or chair. I've never been involved in anything in my community. Then he got me hooked on housing issues/problem-solving homelessness. He encouraged me to attend the largest housing conference that Wisconsin offers each year, A Home for Everyone (AHFE). Eventually I did become a member of a homeless coalition but not in Fort Atkinson though, Jefferson County Homeless Coalition (JCHC). Kenny has transformed me into a passionate advocate for homelessness.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

By not giving up on me Kenny has transformed me into this passionate advocate of homelessness. Trust me it would have been easier for Kenny to have given up on me. Kenny has improved the homelessness situation by then collaborating with me to bring a focus to homelessness to our community through outreach, advocacy, passion for improving our community, and an event every year for Hunger and Homelessness Awareness Month.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

The outcome is that, not only am I a member of our homeless coalition, but I've also presented at the Peer Support Conference on homelessness & mental health focusing on housing emphasizing the need for affordable housing and sharing knowledge we obtained from AHFE conference. The much more important outcome of this is that I can provide much improved assistance to all of my clients and other members of our community whether it's passing on my knowledge or advocating for them when it counts. The JCHC membership, presenting at a conference, and the new passion for contributing to ending homelessness has led to me completing the Rent Smart Program followed by Rent Smart/train the trainer program. This work is ongoing as I provide the information of all that I learned to my clients and in conversations with our local landlords. I encourage all of my clients to complete the rent smart program to help them better understand tenant/landlord responsibilities and the importance of communication between tenant and landlord.

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That is someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Brittany Long

Email* BrittanyL@jeffersoncountywi.gov Phone* 920-674-7462

KINDNESS AND CARING IN ACTION AWARD

NOMINATION FORM

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ABOUT YOU (THE NOMINATOR)

Name* Marjorie Thorman Date* 3-31-25

Email* marjit@jeffersoncountywi.gov Phone* 920-723-1578

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Amy Spies

Email* Aspies@jeffersoncountywi.gov Phone* 920-723-6373

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

Amy Spies has exemplified caring and kindness in action throughout the year in working with a consumer in CSP who has struggled with paranoia, health issues, and needing to work on her financial situation to maintain benefit such as necessary health insurance to be able to stay in her home and receive support. The consumer had beliefs that Amy was trying to harm her and take her house and money. At times, she became emotionally upset and would raise her voice or say she was too sick to work on the issue. She refused many, many times. Amy tirelessly and patiently never became discouraged. Many people would have given up on this individual or become frustrated. She went back multiple times per week, building her relationship and trust to help this person spend her money to get back on benefits, allowing her to get her financial information, spending countless hours meticulously helping her write checks as she has obsessive compulsive disorder and would want to check them over and over, and one check could take up to forty-five minutes to complete.

The person, finally after months of persistent and patient work, was able to get back on benefits, just in time to have a significant health condition that required nursing home care. Amy at that point shifted the focus and saw her regularly in the nursing home when needed to convince her that people were not trying to poison her and to encourage her to do the physical therapy that was necessary to return to the

community. Amy at one point was stopping at the nursing home daily to encourage the individual to go to therapy and get her started to follow through. Amy's approach was persistent, patient, empathetic, and exhibited genuine positive regard in all situations. Amy always had hope and belief in this individual. She utilized the consumers strengths of humor and love of music to make contacts more fun. She was there for the person through all the difficult times. Under other circumstances, this person might have ended up on guardianship and would be staying in a nursing home for the rest of her life at 59. Because Amy went above and beyond to help her through this difficult period, the consumer has hope that she will be able to live in the community and continue to make her own decisions. The progress of Amy's kind and caring approach can best be summed up in the consumer's own words when she told her, "you take such good care of me."

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That is someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Julie Johnson

Email* juliej@jeffersoncountywi.gov Phone* 920-728-0788

KINDNESS AND CARING IN ACTION AWARD

NOMINATION FORM

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ABOUT YOU (THE NOMINATOR)

Name* Liz Shropshire Date* 3/31/25

Email* lizashropshire@jeffersoncountywi.gov Phone* 920-674-7190

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Tracy Wittwer

Email* twittwer@jeffersoncountywi.gov Phone* 920-728-3761

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

As I write this nomination, Tracy is currently transporting a consumer who needs urgent dental care to a dentist out of county. Tracy worked diligently to acquire a dentist that will be able to provide the care this consumer needs at a rate that is manageable for the consumer. Tracy also coordinated childcare for this individual so the consumer could have the procedure and the opportunity to recover. This is one of many additional services Tracy provides and coordinates for this individual on a weekly basis.

Tracy began the Family Advocate Role for the Community Response Program in November 2024. The Family Advocate's primary role is to connect families to identified resources in the community. The Family Advocate receives approximately 20-30 referrals every month. The Family Advocate role is designed to connect families to concrete supports in times of need; the Family Advocate's involvement with families intended to be short term.

Tracy has gone above and beyond providing ongoing assistance for this individual who is experiencing every imaginable barrier as a single parent, this parent is also experiencing a language barrier. It is important to note that Tracy does not speak this person's native language.

This individual is in the process of applying for a U-Visa. The U visa protects victims by giving them legal status in the US under the Victims of Trafficking and Violence Protection Act together with the Battered Immigrant Women's Protection Act. If approved, the U visa provides the victim with temporary immigration status including work authorization; temporary immigration status for qualifying family members of the victim; and the possibility of lawful permanent resident status.

Tracy has spent countless hours with this individual acquiring the necessary documents to present at their court hearing. Tracy has made several trips with this individual to Dane County to learn about and assist the individual with this process. The U-Visa is new territory for Tracy. Tracy has been open to learn and eager to assist in the overall improvement of this person's life and the lives of their children.

This parent is committed to providing a better life for their children and providing their children with safe housing. The costs of maintaining housing present another challenge for this individual as they are learning how to access utilities and budget utilities for the first time in their life. Tracy has spent hours on the phone and in-person with WE Energies to resolve current billing issues and assist this individual with setting up their own WE Energies account.

Tracy's commitment to promoting independence for this individual goes above and beyond her assigned job description. Tracy's ability to build a trusting relationship with this parent speaks to Tracy's kindness and compassion. Tracy always considers this person's perspective and honors their autonomy each week. As helpers, it is easy to identify immediate and ongoing needs and begin to plan accordingly. Tracy takes a moment to pause and inquire about the individual's concerns and desires each week before developing a plan with them to move forward. It's important to remember that Tracy accomplishes all of this with interpretation services. Many consumers would not reach out due to the language barrier. Tracy has been creative and persistent in connecting with this individual on a weekly basis. Tracy coordinates with Safe Families on a weekly basis to make sure the family's childcare, food, and transportation needs are met. These basic services allow this individual to earn an income, pay for their family's expenses, and experience a sense of independence.

I'm proud to call Tracy a member of my team. Tracy's commitment to improving the lives of others is an inspiration and a reminder of what it means to be a true helper.

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That is someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Brian Bellford

Email* brianb@jeffersoncountywi.gov Phone* 920-674-8147

KINDNESS AND CARING IN ACTION AWARD

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ABOUT YOU (THE NOMINATOR)

Name* Kellyjo Messier Date* 3/19/25

Email* Kmessier@jeffersoncountywi.gov Phone* 920-728-6017

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Morgan Van Der Ploeg

Email* MVanDerPloeg@jeffersoncountywi.gov Phone* 920-674-8103

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

In the face of overwhelming challenges, it would have been easy to step back. But Morgan didn't. Instead, she leaned in—showing up time and time again for a youth who has struggled through a relentless cycle of hospital stays, school disruptions, and instability.

This young person's life has been marked by uncertainty, making it difficult for them to build trust or find consistency in their care. They've been in and out of hospitals, navigating complicated medication regimens, academic setbacks, and the emotional toll of it all. Yet, no matter how chaotic things became, Morgan was there.

She didn't just do her job—she took ownership of the gaps that so often leave kids like this one falling through the cracks. She showed up at appointments, at school, at meetings that weren't required of her but were necessary for the child's well-being. When others might have been deterred by red tape, she pushed forward, ensuring clear communication between hospital staff, school personnel, and Dr. Haggart

Morgan's persistence meant that medication management wasn't a guessing game, that this child's needs weren't lost in the shuffle of an overburdened system. Her presence became a stabilizing force, providing a thread of continuity when everything else felt uncertain.

And because of her, the situation looks different now. This child isn't just another case bouncing between services—they have an advocate, a constant, someone who refuses to let them be overlooked. While the work is ongoing, the impact is already undeniable. Morgan's commitment has not only helped this youth navigate their struggles but has also set a standard for what it means to show up, no matter how difficult the road ahead may be.

Her story is a reminder that compassion isn't just about feeling—it's about action. And in Morgan's case, it's about refusing to give up when giving up would have been the easier choice.

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#1 (required)

Name* Dr.Mel Haggart

Email* MelH@jeffersoncountywi.gov Phone* 920-650-8888

#2

Name- Stacey Palermo-- StaceyP@jeffersoncountywi.gov--920-728-3567

KINDNESS AND CARING IN ACTION AWARD

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ABOUT YOU (THE NOMINATOR)

Name* Chris Blakey Date* 3.26.25

Email* christineb@jeffersoncountywi.gov Phone* 920-674-8154

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Carol Herold

Email* carolh@jeffersoncountywi.gov Phone* 920-723-1411

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

I would like to nominate Carol Herold for the Kindness and Caring in Action Award for a recent event that is reflective of the skill, care and compassion that Carol demonstrates with the consumers she serves.

On the blustery 29-degree morning of March 17th, Carol, for reasons unknown but maybe intuition, felt compelled to stop in to see a consumer (to protect her privacy, hereafter referred to as Betsy) at 7:45am rather than waiting for the mid-morning home visit originally scheduled.

Upon Carol's arrival, Betsy (who lives in her own home) was sitting in the driveway on her wheeled walker seat waiting for a family member to pick her up. She was dressed somewhat weather appropriate, but it was noted that her hands were exceptionally cold. Carol asked Betsy to return back in to the home with her to warm up. Despite Betsy reporting all was well, Carol assisted her with several tasks in effort to better assess her. Through ongoing assessment and discussion, Carol deducted that Betsy was likely sitting outside since approximately 4am and no family member was coming to pick her up. Betsy reports she initially went outside to star gaze but then stayed out to enjoy the early morning birds. Carol also observed Betsy to be more weak than usual and in light of the recent event, not making

sound choices. Several days of missed medications were also noted, which was unusual. Due to concern of cold exposure, Carol called 911 to have Betsy transported to the hospital for evaluation, family was notified and Carol followed behind in her car. At the ER, Betsy was deemed to be suffering from hypothermia, with a core temp of 93 degrees.

As Carol spent more time with Betsy in the ER, it was apparent that she was also displaying historic signs and symptoms of a mental health relapse, including delusional thoughts about family and attending to internal voices, signs and symptoms easily overlooked for those not familiar with Betsy. Concerns were expressed with hospital staff and family in regards to Betsy's safety should she return home at this time.

Carol left to attend the CSP team meeting and began calling on potential placements but then returned to the hospital to advocate for Betsy's wellbeing. Over the next 7 hours (yes 7 hours), Carol worked to convince the hospital not to discharge Betsy back to home, worked with Betsy to agree to a temporary placement in effort to avoid an ED and worked with the family to convince them that the only place willing to accept Betsy was a safer choice than having her return home. Not one of these proposals was an easy sell to the involved parties but at 9:45pm all of Carol's hard work and dedication to Betsy's wellbeing paid off and Betsy was transported to a facility with the support and supervision needed to ensure her safety.

Carol's ability to build rapport and trust with the consumer and family over the past months along with her patience and persistence that day were all key to a positive outcome for Betsy.

This is just one example of how Carol has become our "rock" at the Community Support Program. She has been here over 24 years and remains dedicated to improving the lives of the consumers she serves. We are incredibly lucky to have her on our team. Thank you Carol!

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That is someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Nancy Schneider

Email* nschneider@jeffersoncountywi.gov Phone* 920-674-8161

KINDNESS AND CARING IN ACTION AWARD

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ABOUT YOU (THE NOMINATOR)

Name* Anonymous Date* 3/26/2025

Email* _____ Phone* _____

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Terry Bolger

Email* terryb@jeffersoncountyiwi.gov Phone* 920-723-7938

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We are not looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

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Terry Bolger has worked at human services for 14 years. He has worked within crisis and the clinic, doing community outreach and crisis services. Terry was instrumental in working with individuals in the HOPE program. This was not an easy task (essentially, trying to find housing for the unhoused when there was no housing to be found).

Terry keeps a smile on his face, is a lighthearted, jovial guy, and you can often see him running to the car to his next task. He stays late, starts early, and doesn't grumble when you ask him to transport someone from far away. He covers shifts when needed and is such an asset to any team he is on. He is a kind and caring co-worker.

Terry most recently started as a co-responder with Lake Mills PD and they have nothing but good things to say about him. He has become a part of their team as the mental health rep and has been an asset in all things mental health related.

One story that comes to mind is a 16-year-old who was residing with his dad in Lake Mills, was using substances, and we were attempting to get him to admit voluntarily and otherwise looking at an ED. Terry dropped what he was doing to respond to the hospital to work on building rapport with this teen.

This young man continued to call Terry for support, despite meeting him in the most difficult of situations. Terry is a kind and caring in the work that he does with clients.

There are many stories like this, and this is why I am recommending Terry for the Kindness and Caring Award.

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#1 (required)

Name* Amy Prouty was the worker for the 16 year old boy

Email* amyp@jeffersoncountywi.gov Phone*

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ABOUT YOU (THE NOMINATOR)

Name* KATIE ROGERS Date* 3/26/25
Email* Krogars@jeffersoncountynw.gov Phone* 262-566-8709

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Autumn Dankert 920-
Email* ADankert@jeffersoncountynw.gov Phone* WFD 675-4614

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#1 (required)
Name* Kathy Buster
Email* Kathleenb@jeffersoncountynw.gov Phone* 920-675-4612

Our team of Income Maintenance workers encounter a diverse array of situations week in and week out. An individual on our team by the name of Autumn encountered a situation while on intake where the clients she was interacting with had obvious struggles with food insecurity. She can probably tell the story better herself, but as it was told to me, a client had young children in with them while inquiring about benefits. While conducting intake with this family, Autumn overheard one of the children talk about how hungry they were. Autumn offered the children some snacks from her own personal stash. Because of her generosity and compassion, our Intake room is regularly stocked with nutritious, snack foods for our consumers. These items are offered at no cost and Autumn has taken it upon herself to keep these items available, funding it all by herself. There are times when a individual is in a crisis situation where the snacks provided help boost their morale. I've seen first hand how appreciative clients can be by a gesture such as this.

In addition to that, Autumn often spearheads team lunches for whoever is in office for that particular day. Be it walking taco days, tamales, or her infamous fresh baked bread. This lady warms our hearts and our client's with simple acts of providing food. Not only is the morale of our client's improved, but also us here at Workforce Development.